



CITY OF BISHOP

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Minutes

Water and Sewer Commission

10 May 2011

Call To Order:

Chairman Cross called the meeting to order at 7:02 P.M.

Pledge of Allegiance:

The Pledge of Allegiance was led by Chairman Cross

Commissioners Present:

Cross, Underhill, Mathieu, and Bhakta

Commissioners Absent:

Pecsi

Others Present:

Dave Grah, Public Works Director
Deston Dishion, Public Works Superintendent
Michele Thomas, Public Works Secretary

Public Comment

None

Correspondence

None

(1) Approval of the Minutes

Commissioner Underhill moved to approve the minutes of the 15 March meeting as written and motion carried.

New Business:

(2) SCADA Demo

Grah explained that we had hoped to have the new SCADA system up and running by this time, but there has been delays with the FCC Licensing and the radio. Grah went through a demonstration of the interface of the system to show how the system will work. The system will consist of online access to Well 4, Well 2, Storage Tank, Lift Station, Waste Water Treatment Plant, Aerators, and Digesters. Staff will be able to view and monitor water levels, on/off points, alarms, tank level and flows. Settings can be turned to manual or auto through the computer

access. Can also be an alarm goes off due to low levels, incorrect temperatures or system failures, staff is notified by cell phone. All information will be captured and recorded and the history will be saved. We hope to have the system up and running in the next few weeks.

Old Business:

(3) Water service to Pioneer Cemetery

Public Works came up with an estimated cost for the Pioneer Cemetery to connect to the City of Bishop water system. Grah sent the quote to the Pioneer Cemetery District last month but have not heard back. We have been informed that the District is working with Wood Rogers, a firm the City previously used for our wells, to figure out if it would be more cost efficient to get their well working again. We will wait to hear from the District on their decision.

(4) Rebate program update

The water incentive program has been updated to include a rebate for a new sprinkler system installed which also includes an irrigation timer and permit fees waived. Thomas sent out letters to local landscapers and businesses to inform them of the program in hopes they will share the information with their customers.

(5) Incentive program radio spots

The City is currently advertising the water incentive program on local radio stations KIBS/KBOV and KSRW. An ad was placed in the Inyo Register to run once a month for the next three months. Thomas recorded a 30 second TV ad to play continuously during the month of May and June on the local station Sierra Wave. We have had some response due to the paid advertisement and will decide at the July meeting if staff and commission support the idea to continue to pay for advertisement on the program.

(6) Meter Readings

During the month of March, water usage was still low due to cold weather and irrigation not being used much. April shows more water usage with temperatures rising and sprinkler systems starting to be turned on. The City does not charge by meters and information is used for informational purposes only.

(7) Cash balance and revenue & expenditures update on water and sewer reserves

Sewer capital balance went down in March due to Project A sewer work. Water capital balance has not declined but will after the contractor for Project A is paid for the water portion of the project. At the beginning of the new fiscal year in July, we will start a new spreadsheet.

(8) Public Works report for March

During the month of March, Qualcon continued work on Project A. Public Works crew began the annual main line valve exercising. Dishion completed the Annual Water Report and sent it to the California Department of Public Health. Resource Concepts was selected for the water storage tank design. Plans and specifications for the Iris Street water line project were finalized. Public Works crew attended a fire hydrant class. Dishion assisted a customer on May Street with a water quality issue by draining the water heater. Construction was completed on the Flume at the waste water treatment plant.

Staff and Commission Reports:

Grah shared that the Headworks Project continues slowly as we wait for information back from the consultant. The Iris Street project was awarded on 9 May to Conspec of Lee Vining. The North Second Street project is anticipated to begin construction in the next few weeks. The Church Street project recently went out to bid and will close 27 May. These three small water line projects will replace the remaining 2 inch water lines in the City.

Items to be Discussed at the Meeting of 12 July 2011:

- Rebate Incentive program update
- Annual water report to California Department of Public Health
- Consumer Confidence Report
- Meter readings
- Public Works reports for April, May and June
- Cash balance and revenue and expenditures update on water and sewer reserves

Chairman Cross adjourned the meeting at 7:48 P.M. The next regularly scheduled meeting will be Tuesday, 12 July 2011 at 7:00 P.M. in the City Council Chambers.

Forrest Cross, Chairman

Michele Thomas, Secretary