

RESOLUTION NO. 11-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, AMENDING AND RESTATING CERTAIN FEES AND CHARGES FOR CITY SERVICES

WHEREAS, the City of Bishop has conducted an extensive and exhaustive analysis of its services, the costs reasonably borne of providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for special services; and

WHEREAS, the City wishes to comply with both the letter and the spirit of Article XIII B of the California Constitution and limit the growth of taxes; and

WHEREAS, the City desires to establish a policy of recovering the full costs reasonably borne of providing special services of a voluntary and limited nature, such that general taxes are not diverted from general services of a broad nature and thereby utilized to subsidize unfairly and inequitably such services; and

WHEREAS, heretofore the City Council has adopted Ordinance Nos. 479 and 507 establishing its policy as to the recovery of costs reasonably borne to be recovered from users of City services and directing staff as to the methodology for implementing said Ordinance; and

WHEREAS, the specific fees to be charged for services must be adopted by the City Council by Resolution, after providing notice and holding a public hearing; and

WHEREAS, a schedule of fees and charges to be paid by those requesting such special services must be adopted so that the City might carry into effect its policies; and

WHEREAS, it is the intention of the City Council to develop a revised schedule of fees and charges based on the City's budget and projected costs reasonably borne; and

WHEREAS, pursuant to California Government Code § 6062a, a general explanation of the hereinafter contained schedule of fees and charges has been published as required; and

WHEREAS, all requirements of law are hereby found to have been complied with;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP finds after considering the evidence presented, that the fees imposed hereby do not exceed the City's costs reasonably borne.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP DOES RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. FEE SCHEDULE ADOPTION. The following schedule of fees and charges are hereby directed to be computed by and applied by the various City departments, and to be collected by

the appropriate department or the City Finance Department for the herein listed special services when provided by the City or its designated contractors.

SECTION 2. SEPARATE FEE FOR EACH PROCESS. All fees set by this resolution are for each identified process; additional fees shall be required for each additional process or service that is requested or required. Where fees are indicated on a per-unit-of-measurement basis, the fee is for each identified unit or portion thereof within the indicated ranges of such units.

SECTION 3. FEES. The fees shall be charged and collected for the enumerated services as indicated in Exhibit "A".

SECTION 4. INTERPRETATIONS. This Resolution may be interpreted by the several City department heads in consultation with the City Administrator; should there be a conflict between two fees, then the lower in dollar amount of the two shall be applied.

SECTION 5. CONSTITUTIONALITY. If any portion of this Resolution is declared invalid or unconstitutional then it is the intention of the City Council to have passed the entire Resolution and all its component parts, and all other sections of this Resolution shall remain in full force and effect.

SECTION 6. REPEALER. All resolutions and other actions of the City Council in conflict with the contents of this Resolution are hereby repealed.

SECTION 7. EFFECTIVE DATE. This Resolution shall go into full force and effect immediately, but shall be subject to the terms and conditions of Bishop Municipal Code Chapter 3.22 Fees and Service Charge Revenue/Cost Comparison System (60 days from date of adoption of this resolution – June 24, 2011).

PASSED, APPROVED AND ADOPTED this 25th day of April 2011.

LAURA SMITH, MAYOR

ATTEST: James M. Southworth, City Clerk

By: _____
Denise Gillespie, Assistant City Clerk

STATE OF CALIFORNIA }
COUNTY OF INYO }

I, Denise Gillespie, Assistant City Clerk for the City of Bishop, do hereby certify that the whole number of members of the City Council of said City of Bishop is five (5); that the foregoing Resolution No. 11-03 was duly passed and adopted by said City Council; approved and signed by the Mayor of said City; and attested by the City Clerk of said City, all at a regular meeting of said City Council, held on April 25, 2011, and that the same was so passed and adopted by the following roll call vote.

AYES:

ABSENT:

NOES:

ABSTAIN:

WITNESS, my hand and the seal of the City of Bishop this 26th day of April.

Denise Gillespie, Assistant City Clerk
CITY OF BISHOP

EXHIBIT "A"

CITY OF BISHOP FEES AND CHARGES

<u>No.</u>	<u>Title/Description</u>	<u>Recommended Charges \$</u>
<u>ADMINISTRATION & FINANCE SERVICES</u>		
AF-1	New/Moved Business Application Process	-0-
AF-2	Business License Fees	
	Four Employees or less and not otherwise specified	\$40.00 annually
	Five Employees, less than ten, and not otherwise specified	\$120.00 annually
	Ten Employees or more and not otherwise specified	\$200.00 annually
	Having no Fixed or Permanent Residence in City which conducts business daily in the City	\$50.00 annually per vehicle/or person
	Having no Fixed or Permanent Residence in City which does not conduct business daily in the City	\$50.00 daily or \$400.00 annually each vehicle/or person
	Amusements Generally	\$200.00 annually
	Bowling Alleys	\$40.00 annually per alley
	Public Dancing	\$200.00 annually
	Circuses, Carnivals, etc.	\$50.00 per day
	Contractors and Subcontractors	\$100.00 annually
	Itinerant Locksmiths, Tool Sharpeners, etc.	\$2.50 per day or \$100.00 annually
	Pool Halls, Social Clubs, etc.	\$16.00 annually each pool table and \$100.00 annually for each card table
	Professions	\$40.00 annually
	Sound Trucks, Loud Speakers with permanent place of business in City	\$100.00 annually
	Out of City	\$12.50 per day or \$200.00 annually
AF-3	Bingo Fees	\$15.00 annually

AF-4	New T.O.T. Registration Certificate	-0-
AF-5	Returned Check (NSF) Processing	\$25.00 each
AF-6	Printed Materials/Map Production Sale	\$1.00 page
AF-7	Document Certification/Copying	\$.25 page
AF-8	Records Research Service	Actual Cost
AF-9	City Code and Zoning Code Update	-0-
AF-10	Agenda/Minutes Mailing Service	-0-
AF-11	City Meeting Tape Copies	Actual Cost

COMMUNITY SERVICES

CS-1	Auditorium Rental	\$50.00 First 4 hours \$10.00/hour each additional hour
CS-2	Council Chambers Rental	\$75.00 First 4 hours \$15.00/hour each additional hour
CS-3	Conference Room Rental	\$35.00 First 4 hours \$5.00/hour each additional hour
CS-4	Outside Grounds Rental (Set up, Clean up, Supplies & Service)	Actual Cost
CS-5	Community Center Development Impact Fees	-0-

PARKS AND RECREATION

PR-1	Softball Lights	\$15.00 an hour
PR-2	Tennis Lights	\$4.00 per hour/tokens \$5.00 hour/time clock
PR-3	Softball/Baseball Field	\$25.00 per field
PR-4	Tennis Courts	-0-
PR-5	League Play	Actual Cost

PR-6	Pool Rental	\$25.00 hour/plus cost of aquatic personnel
PR-7	Swim Classes Individual Lesson	\$35.00 for 8 sessions Actual Cost
PR-8	Public Swim – Youth	\$2.00 \$15.00 – 10 Passes
	Public Swim – Adult	\$3.00 \$12.00 – 5 Passes
	Public Swim – Family Pass	\$30.00 – 18 passes
	Public Swim/Lap – Adult	\$2.00 - Season Pass \$80.00
	Public Swim – Showers	\$5.00 day
PR-9	Contract Classes	Actual Cost
PR-10	Special City Sponsored Recreation Activities	Actual Cost
PR-11	Set up/Clean up Services (Electrical Tables, Etc.)	Actual Cost
PR-12	City Park Vendor/Exhibitor Fees/Mule Days	\$20.00 per space \$45.00 camp space
	City Park Vendor/Exhibitor Fees/Labor Day	\$10.00 per space \$45.00 camp space
PR-13	Park Development Impact Fees	-0-

PLANNING

PL-1	Zone Change Review	Actual Cost
PL-2	Variance Review	\$175.00
PL-3	Zone Ordinance Amendment Review	Actual Cost
PL-4	Appeals	½ Original Fee
PL-5	Use Permit Review and Process	\$175.00 plus actual cost
PL-6	Specific Plan Review	Actual Cost
PL-7	General Plan Amendment	Actual Cost
PL-8	Categorical Exemption	\$50.00
PL-9	Negative Declaration Review and Process	\$225.00 plus actual cost

PL-10	EIR Staff Review	\$400.00 Plus Actual Cost
PL-11	Time Extension Review	Actual Cost

PUBLIC SAFETY

PS-1	Check Collection Fee	\$25.00
PS-2	Impound Fee	\$125.00
PS-3	Fingerprints Rolling either by paper and ink; or electronic Live Scan	\$25.00
PS-4	Report Copying – Accident Report	\$20.00
	Report Copying – Other Reports	\$20.00
PS-5	Booking Fees	\$130.00
PS-6	Repossession Processing	\$15.00
PS-7	Parking Fines pursuant to Bishop Municipal Code Title 10 – Vehicles and Traffic Chapter 10.28 Sections 10.28.020 -10.28.200	\$30.00 each violation
PS-8	Handicapped Parking Violations	\$255.00
PS-9	Burning Permit Fee	-0-
PS-10	Plan and Site Review for Flammable or Combustible Liquid Storage	-0-
PS-11	Building Inspection for Fire and Life Safety	-0-
PS-12	Fireworks and Pyrotechnic Special Effects Permit Fee	-0-
PS-13	Building and Site Plan Check	-0-
PS-14	Public Safety Development Impact Fees	-0-
PS-15	Criminal History Check Pursuant to California Family Code 6306	\$10.00

PUBLIC WORKS

Construction Permits

Permits, inspection and related fees for building, plumbing, mechanical and electrical shall be determined as follows:

PW-1 Building Permit Fees

A. Building permit and inspection fees shall be based on total valuation in accordance with the following schedule:

Total Valuation	Fee
\$1 to \$500	\$23.50
\$500 to \$2,000	\$23.50 for the first \$500 plus \$3.05 for each additional \$100, or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	\$69.25 for the first \$2,000 plus \$14.00 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000, or fraction thereof

- B. Total valuation shall be determined using International Code Council (ICC) Building Valuation Data current on the permit issue date.
- C. Plan review fees shall be 65% of the permit and inspection fee determined in "A" above and shall be in addition to permit and inspection fee.
- D. Building permit and inspection fees for modular, factory-built, and relocated structures shall be valued at \$35 per square foot.
- E. Fees for other building inspection shall be in accordance with PW-5.
- F. Other permit fees such as fees for plumbing, mechanical, and electrical permit fees are in addition to building permit fees.

PW-2 Plumbing Permit Fees

Description	Fee
A. Permit Issuance	
1. Each permit	\$20
2. Each supplemental permit for which the original permit has not expired or been cancelled or "finaled"	\$10

B.	Unit Fee Schedule (in addition to PW-2 item A above)	
1.	Each plumbing fixture on one trap or a set of fixtures on one trap	\$7
2.	Each building sewer and each trailer park sewer	\$15
3.	Each water heater	\$7
4.	Each gas-piping system of one to five outlets	\$5
5.	Each additional gas piping system outlet, per outlet	\$1
6.	Each industrial waste pretreatment interceptor including its trap and vent, except kitchen-type grease interceptors functioning as fixture traps	\$7
7.	Each installation, alteration or repair of water piping and water treating equipment	\$7
8.	Each repair or alteration of drainage or vent piping, each fixture	\$7
9.	Each irrigation system including backflow protection devices	\$7
10.	Each backflow protection devices 2 inch diameter and smaller, 1 to 5	\$7
11.	Each backflow protection devices 2 inch diameter and smaller, more than 5	\$1
12.	Each backflow protection devices over 2 inch diameter	\$15
13.	Each gray water system	\$40
14.	Each propane tank installation including underground piping	\$14
C.	Fees for other plumbing permit and inspection shall be in accordance with Other Inspections, PW-5	

PW-3 Mechanical Permit Fees

	Description	Fee
A.	Permit Issuance	
1.	Each permit	\$20
2.	Each supplemental permit for which the original permit has not expired or been cancelled or "finalized"	\$10
B.	Unit Fee Schedule (in addition to PW-3 item A above)	
1.	Each furnace or heater including ducts and vents up to and including 100,000 British Thermal Units per hour(Btu/h)	\$13.25
2.	Each furnace or heater including ducts and vents over 100,000 Btu/h	\$16.25
3.	Each appliance vent installed and not included in an appliance permit	\$7
4.	Each boiler or compressor to and including 3 horsepower	\$13.25
5.	Each boiler or compressor between 3 and 15 horsepower including 15 horsepower	\$24.25
6.	Each boiler or compressor between 15 and 30 horsepower including 30 horsepower	\$33.25
7.	Each boiler or compressor between 30 and 50 horsepower including 50 horsepower	\$49.50
8.	Each boiler or compressor over 50 horsepower	\$82.75
9.	Each absorption system to and including 100,000 Btu/h	\$13.25
10.	Each absorption system between 100,000 Btu/h and 500,000 Btu/hr including 500,000 Btu/hr	\$24.25
11.	Each absorption system between 500,000 Btu/h and 1,000,000 Btu/hr including 1,000,000 Btu/hr	\$33.25
12.	Each absorption system between 1,000,000 Btu/h and 1,750,000 Btu/hr including 1,750,000 Btu/hr	\$49.50
13.	Each absorption system over 1,750,000 Btu/hr	\$82.75
14.	Each air-handling unit to and including 10,000 cubic feet per minute including ducts	\$9.50

	15. Each air-handling unit over 10,000 cubic feet per minute including ducts	\$16.15
	16. Each evaporative cooler other than portable type including ducts	\$9.50
	17. Each ventilation fan connected to a single duct including duct	\$6.50
	18. Each ventilation system including ducts not part of heating or air conditioning system authorized by a permit	\$9.50
	19. Each hood served by mechanical exhaust including ducts	\$9.50
C.	Fees for other mechanical permit and inspection shall be in accordance with Other Inspections, PW-5	

PW-4 Electrical Permit Fees

	Description	Fee
A.	Permit Issuance	
	1. Each permit	\$20
	2. Each supplemental permit for which the original permit has not expired or been cancelled or "finalized"	\$10
B.	Unit Fee Schedule (in addition to PW-4 item A above)	
	1. Each square foot of residential construction excepting garages, carports, and accessory buildings (For residential construction this fee includes wiring and receptacles, switches, lighting, or other outlets covered for other construction by items 4 and 5 below)	\$0.05
	2. Each in-ground private swimming pool	\$44.25
	3. Each temporary service power pole or pedestal including mounted receptacle outlets and appurtenances	\$22
	4. Each receptacle, switch, lighting or other outlets at which current is used or controlled, 1 to 20	\$1
	5. Each receptacle, switch, lighting or other outlets at which current is used or controlled, over 20	\$0.65
	6. Each appliance or power apparatus not exceeding 1 horsepower or kilowatt total	\$4.25
	7. Each appliance or power apparatus over 1 but not over 10 horsepower or kilowatt total	\$11
	8. Each appliance or power apparatus over 10 but not over 50 horsepower or kilowatt total	\$22
	9. Each appliance or power apparatus over 50 but not over 100 horsepower or kilowatt total	\$66.50
	10. Each appliance or power apparatus over 100 horsepower or kilowatt total	\$75
	11. Each 100 feet or fraction thereof of trolley and plug-in-type busways	\$6.50
	12. Each circuit for signs	\$22
	13. Each service of 600 volts or less and of 200 amperes or less in rating	\$27.25
	14. Each service of 600 volts or less and of over 200 amperes but not over 1000 amperes in rating	\$55.50
	15. Each service over 600 volts or over 1000 amperes in rating	\$111
	16. Each sub-panel	\$16
C.	Fees for other electrical permit and inspection shall be in accordance with Other Inspections, PW-5	

PW-5 Other Inspections

- A. Permits and inspections for which no fee is specifically indicated shall be \$76.79 per hour during normal business hours.
- B. Permits and inspections outside normal business hours shall be charged at a rate of \$115.19 per hour with a minimum of 2 hours.
- C. Re-inspection fees during normal business hours shall be determined as in PW-5 items A and B above.
- D. Plan checking and inspections by consultants shall be the actual consultant cost plus actual administrative and overhead costs.
- E. Investigation of un-permitted work shall be charged at 2 times the cost of the permit and inspection costs had the work been properly permitted.

Other Public Works Fees

Fee Number	Description	Fee
PW-6	Building Relocation Inspection	Actual Cost
PW-7	Building Demolition Inspection and Utility Location	\$165 plus actual cost
PW-8	Snow Removal	Not used
PW-9	Administration and Abatement of Weeds and Refuse	Actual Cost
PW-10	Time Extension Review	Actual Cost
PW-11	Tentative Parcel Map Review	\$450 plus Actual Cost
PW-12	Tentative Tract Map Review	\$550 plus Actual Cost
PW-13	Final Parcel Map Review	Actual Cost
PW-14	Final Tract Map Review	Actual Cost
PW-15	Certificate of Compliance	\$275 plus actual cost
PW-16	Lot Line Adjustment Review	\$225 plus actual cost
PW-17	Appeals	½ Original Fee
PW-18	Home Occupation Review	\$0
PW-19	Right of Way Abandonment Request Process	Actual Cost
PW-20	State Highway Sweeping	Per Contract
PW-21	Street Sweeping	\$130 per hour
PW-22	Storm Drain Maintenance	Actual Cost
PW-23	Earthquake Fault Zone Studies and Peer Review	Actual Cost
PW-24 to 35	See below in Water and Sewer Fees	See below
PW-36	Street Patching	Actual Cost
PW-37	Large Format Plots and Maps	Actual Cost
PW-38	Grading Permit less than 1 acre and 2,500 cubic yards	\$100
PW-39	Grading Permit more than 1 acre or more than 2,500 yards 1. \$50,000 or less of grading work 2. More than \$50,000 grading work	1.5%, \$50 minimum \$250 plus 1%
PW-40	Encroachment Permit for other than construction	Actual Cost
PW-41	Encroachment Permit for construction 1. \$50,000 or less of work 2. More than \$50,000 work	0.5%, \$20 minimum \$250 plus 0.1%

PW-42	Development site work including utilities and drainage 1. \$100,000 or less of work 2. More than \$100,000 of work	3% \$3,000 plus 2%
PW-43	Drainage Development Impact Fees	\$0
PW-44	Strong Motion Instrumentation Program (SMIP) State-Mandated 1. Residential 2. Commercial	0.010% of value 0.021% of value
PW-45	Building Standards Administration Special Revolving Fund – State-Mandated	\$1.00 for each \$25,000 or portion

Water and Sewer Fees

Definitions: For the purposes of water and sewer fees:

1. "Account" is a financial designation that usually equates to one water and one sewer service connection to one dwelling, premises, or customer and is used in accounting and billing.
2. "Bar" means bar with alcoholic beverage license.
3. "Dwelling" means a place of residence with a connection for water service to the city water system.
4. "Hotel," shall include "motels," "rooming houses," "boarding houses," "lodging houses" and "guest homes" and shall be as defined in the Health and Safety Code of the state. Hotel fees include fees for any hotel laundry facility used solely by employees for hotel linen.
5. "Island" means one or two fuel dispensing positions usually with a choice of fuels dispensed from one or more hoses and associated with a public restroom. Fueling satellites controlled from an island are considered part of that island.
6. "Manager's quarters" means a room or apartment occupied and used exclusively by the manager of a hotel, rooming house, motel, mobile home park, trailer park or recreational trailer park.
7. "Mobile home park," "trailer park" and "recreational trailer park" shall be defined as defined in the Health and Safety Code of the state.
8. "Multiple Family Residence" includes condominiums; apartment houses; mobile homes; and recreational vehicles and trailers in parks.
9. "Premises" means a lot, parcel of land, building or establishment.
10. "Restaurant" does not include hospital food service.
11. "Seat" means number of permitted seats or actual seats, whichever is greater.
12. "EDU" means Equivalent Dwelling Unit and relates various water and sewer fees to those for a single family residence.

One Time Water and Sewer Fees

Fee Number	Description	Fee
PW-24	Water Service Permit	\$20
PW-25	Water Service, Main Line to Curb Stop	Actual Cost
PW-27	Testing Backflow Preventers	Actual Cost
PW-28	Water Development Impact Fees	\$2,000 per EDU
PW-29	Water Valve Box for Curb Stop Valve	\$0
PW-30	Hydrant Flow Test	\$50
PW-32	Sewer Service Permit	\$20
PW-33	Sewer Service, Main Line to Property Line	Actual Cost
PW-34	Inspection of Grease Interceptor	Actual Cost
PW-35	Sewer Development Impact Fee	\$2,000 per EDU

Monthly Water and Sewer Fees

The minimum fees for any account equate to fees for 1 EDU. For non-residential uses not listed, fees shall equate to 1 EDU per toilet or equivalent.

THESE FEES WILL BE EFFECTIVE JULY 1, 2011

Description	EDU		Per	Monthly Fee	
	Water	Sewer		Water (PW-26)	Sewer (PW-31)
Single Family Residence	1	1	Each	\$32.00	\$25.96
Multiple Family Residence	0.8	0.8	Unit	\$25.60	\$20.77
Church*	1	1	Each	\$32.00	\$25.02
Church Recreation Hall*	1	1	Each	\$32.00	\$25.02
Hospital*	1/3	1/3	Bed	\$10.67	\$8.65
Convalescent Home	1/3	1/3	Bed	\$10.67	\$8.65
Lodge or Meeting Hall*	1	1	Each	\$32.00	\$25.02
Hall Bar*	1	1	Each	\$32.00	\$25.02
Public School	0.04	0.04	Student	\$1.28	\$0.93
Other School	0.032	0.032	Student	\$1.02	\$0.75
Fairgrounds	7	7	Each	\$224.00	\$175.16
Gas Station*	0.4	1.90	Island	\$12.80	\$49.32
Self Serve Car Wash*	3	3	Stall	\$96.00	\$57.58
Beauty or Barber Shop	1	1	Each	\$32.00	\$25.96
Bar*	0.08	0.08	Seat	\$2.56	\$2.08
Hotel Manager's Quarters*	1	1	Each	\$32.00	\$25.96
Hotel Room*	0.25	0.48	Each	\$8.00	\$12.46
Laundry* (see Hotel definition)	3	3	Each	\$96.00	\$77.88
Laundromat*	0.8	0.8	Washer	\$25.60	\$19.27
Restaurant*	0.10	0.10	Seat	\$3.20	\$2.60
Trailer Dump Facility*	2	2	Each	\$64.00	\$51.92

*These fees are additive for each account